



Employment Opportunity

Location of Job:	Cortland New York
Employer:	CAPCO
Program Name:	Cortland County Healthy Families
Job Title:	Family Resource Specialist/Family Support Specialist
Description of Duties:	Conducts intake and assessments for Healthy Families. Responsible for establishing a trusting relationship with families and providing services primarily in the home. Conducts outreach at public events and maintains relationships with referral sources. Help strengthen the parent-child relationship, provide child development information, and offer support in the areas of goal setting and problem solving. Serve a small caseload of families functioning as a Family Support Specialist. Other duties as assigned.
Hours:	37.5 hours per week. Monday – Friday. While hours are typically 8-4, the availability for later appointment times with working families up to 6 PM is needed.
Salary:	\$18-\$19/hour
Minimum Requirements:	Minimum of a high school diploma or equivalent, plus 3 years' experience or Associated degree in human service field with at least 1 year experience in working with or providing services to children and families, an ability to establish trusting relationships, acceptance of individual differences, experience and humility to work with the culturally diverse families, knowledge of infant and child development, willing to engage in building reflective capacity (e.g., capacity for introspection, communicating awareness of self in relation to others, recognizing value of supervision, etc.), infant mental health endorsement preferred.
Preferred Requirements:	Knowledge of community resources; successful parenting and/or childcare experience; ability to identify family strengths and foster self-sufficiency and independence in families; ability to be satisfied with on-going projects where positive outcomes are often not immediately apparent; ability to establish trusting relationships and work effectively with mothers, fathers, and extended family; Belief that children need to be nurtured. Strong writing skills and experience with Microsoft Office software.

Contact Information:	Link to apply: https://completepayroll.evolutionadvancedhr.com/JobApplication.aspx?jobpostingkey=6706fe5f-239c-4419-b8ea-92f19bb84bba
Deadline for Resumes:	Until position is filled.